



ScanPath™

ScanPath  
Express™

# Advanced Scanning Capabilities for MFPs

---

Scan to Office | Workflow | SharePoint | Web | Follow Print



prism  
software

Simply scanning a document from a multifunction printer (MFP) is usually not enough. Users at the MFP need to do more with their scanned documents. ScanPath and ScanPath Express replace manual document processing, with automated processing, and provide the advanced scanning and capture features not found on MFPs.

ScanPath is a full-featured application that greatly enhances MFP capabilities. ScanPath Express is slightly less featured and at a lower cost.

## ScanPath & ScanPath Express: Capabilities

### Easily Convert and Process Scanned Documents

At the MFP, users can select the desired scanning or document process. Enter either your or another user's email address, or browse a folder on a network and select applicable folder, to which you want the file sent. Place your documents into the MFP document tray and select "Enter."

### Convert to Editable Word, Excel, PDFs & More

Convert scanned documents to 8 different editable document and image file formats. PowerPoint is available with ABBYY engine only. Both ScanPath and ScanPath Express have powerful optical character recognition (OCR) engines that recognize the text images on a page and convert it into editable text.



### Scan to Network Folders

With ScanPath and ScanPath Express, it's easy to scan and automatically deposit documents to network folders.

### Scan Directly to Web Online Repositories & SharePoint

Automatically route scanned documents and images directly to the following web repositories: Google Drive, Dropbox, Box, Google Photos, Microsoft OneDrive, Microsoft Office365, and Evernote. Your repository log-in information is securely stored in ScanPath so you can log into both at the same time. This ability eliminates multiple manual steps and saves both time and money.

You can also automatically file documents scanned from the MFP directly into the Microsoft SharePoint. You can also easily peruse SharePoint folders from the MFP panel.



### Scan-to-Me & Scan-to-Home

- Scan-to-Me allows users to scan a document to their email address. This is a quick way of getting a document into the email system.
- Scan-to-Home allows users to scan a document to their home folder. This places all scanned documents in a single and easy-to-retrieve folder.

### Licensed by the MFP

ScanPath and ScanPath Express reside on a local Microsoft Windows-based server. There are no restrictions on the number of people using ScanPath at each MFP; however, each MFP requires a ScanPath or ScanPath Express license.

## Integrated with Prism WorkPath

Prism WorkPath works seamlessly with ScanPath and ScanPath Express. WorkPath provides automated document processing at the desktop.

From the MFP, you can quickly scan a document directly to that WorkPath process, selected from the MFP User Panel, and the scanned document will be sent directly to your desktop where it will be automatically processed by WorkPath.

## Microsoft Exchange Integration

Emails sent by ScanPath and ScanPath Express from the MFP appear in the users Outlook Sent folder. This allows users to easily keep track of all emails from his/her desktop.

## Specific Profiles for Users, Groups, & Machines

Each MFP can have a different configuration and profile allowing maximum flexibility in multi-MFP environments. Ideal when different departments require different MFP profiles and capabilities. Additionally, specific profiles can be set for different users and user groups.

## Native Language Support

Both ScanPath and ScanPath Express have a native language support at the user panel for over 20 Western and Asian languages.

## OCR Support for Over 25 languages

ScanPath and ScanPath Express can OCR documents in over 25 different Western and Asian languages. Users can select their OCR default language when installing ScanPath and ScanPath Express. An OCR language can be easily selected by a user from the front panel of the MFP. ScanPath and ScanPath Express support same document multi-language OCRing. A specific OCR engine, either Abbyy or IRIS, can be specified at the time of ordering. If no OCR engine is specified then ScanPath and ScanPath Express ship with IRIS as a default.

## Scan Directly to DocRecord folders

ScanPath is able to scan into DocRecord, Prism's all-inclusive, low cost electronic content management system. Users scan to a dedicated watch-folder where DocRecord picks up the document and automatically extracts line-item data and then names, routes, indexes and files it. This is ideal for organizations that bulk scan documents and require their automated data extraction and filing.

# ScanPath: Advanced Features

## Workflow

Custom document workflow processes can be created and published to the MFP panel. These automatic processes eliminate manual document processing. Examples of workflows include:

- Accounting (invoice scanning and processing, purchase orders, expense reports, etc.)
- Legal (case records, discovery records, etc.)
- Human Resources (employee records, resume processing, etc.)

## Integrated Bates Stamping

Scan directly to predefined Bates stamping profiles from the user panel of the MFP. Bates stamping profiles include document serialization, naming, dates and much more. ScanPath automatically adds these identifiers to scanned documents and then stores these documents into DocRecord.

## Benefits

- Eliminate manual document processing
- Easy to set-up and use
- Saves time by automatically converting scanned documents
- Speeds processing times and eliminates errors
- Automatic filing of documents into network folders and SharePoint
- Automatically scan to custom-built workflows
- Send scanned documents to web repositories such as Google Drive

## Industries

- General business
- Manufacturing & Distribution
- Healthcare
- Legal
- Education
- Government
- Banking & Finance
- Insurance
- Retail
- Accounting
- Operations
- HR
- Sales

## FollowPrint & Secure Release

FollowPrint allows a user to securely release a print job from either the MFP user panel or from any browser-enabled device such as a smart phone, tablet, or computer. This provides security and convenience to unlimited users.

## Scan-to-Barcode Cover Sheet

A barcode cover sheet is ideal for documents that cannot be OCR'd directly, due to quality or being handwritten. It is also ideal when working with multi-page documents that are being batch scanned.

A barcode cover sheet enables ScanPath to easily work with non-integrated MFPs and all stand-alone scanners. The barcode cover sheet application is a browser-based application that allows for easy cover page configuration and printing.

## FastLink™

ScanPath's FastLink™ enables custom links (dedicated scan-to buttons) to third-party applications that are designed and published to the MFP user panel. Within these custom scan-to buttons, data fields and database-driven fields can also be created for User selection. This allows ScanPath to interact with virtually any third-party application that can ingest a data file.

	ScanPath Express™	ScanPath™
Convert to PDF & PDF/A with Full-text Searchable OCR	<input type="checkbox"/>	<input type="checkbox"/>
Convert to Word, Excel & PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>
Scan-to-Folders	<input type="checkbox"/>	<input type="checkbox"/>
Scan-to-Email (Integrates with Microsoft Exchange)	<input type="checkbox"/>	<input type="checkbox"/>
Scan-to-SharePoint	<input type="checkbox"/>	<input type="checkbox"/>
Image Clean Up	<input type="checkbox"/>	<input type="checkbox"/>
Individual MFP Profiles	<input type="checkbox"/>	<input type="checkbox"/>
Easy Installation and Setup	<input type="checkbox"/>	<input type="checkbox"/>
Integrated with Prism WorkPath	<input type="checkbox"/>	<input type="checkbox"/>
OCR for Over 25 Languages	<input type="checkbox"/>	<input type="checkbox"/>
Localized Interface in Multiple Languages	<input type="checkbox"/>	<input type="checkbox"/>
Scan-to-Web Repositories (Box, Dropbox, Google Drive)	<input type="checkbox"/>	<input type="checkbox"/>
Workflow & Zonal OCR		<input type="checkbox"/>
Follow Print & Secure Release		<input type="checkbox"/>
Bates Stamping		<input type="checkbox"/>
Scan-to-Barcode Cover Sheet		<input type="checkbox"/>
FastLink™ for Third-party Software Integration		<input type="checkbox"/>

## Compatible with Major MFPs

- Canon
- HP
- Konica Minolta
- Kyocera
- Lexmark
- Samsung
- Sharp
- Xerox



15500-C Rockfield Blvd. Irvine, CA 92618 USA  
(949) 855-3100 (949) 855-6341 fax  
www.prismsoftware.com sales@prismsoftware.com



Altman IM Ltd  
www.altmanIM.com